



2606/0845 – Office Products and Workplace Consumables

Dear Procurement Australia member,

Procurement Australia's current contract **2105/0840 – Office Products and Workplace Consumables** is scheduled to expire on **30 June 2023** with no further options available for extension.

A new tender and resultant contract will be established to replace this current contract with the process commencing shortly.

The category composition is still currently under development but will be determined prior to the tender being let.

Indicative New Contract Details:

Contract number	2606/0845
Contract name	Office Products and Workplace Consumables
Contract term	3 Years plus 2 x up to 1-Year extension options
Proposed contract categories	<ol style="list-style-type: none"> 1. Stationery 2. Cut Sheet Paper 3. IT Consumables – Peripherals 4. Office Machines

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Indicative Tender Timeline:

Member commitment closes	Thursday, 15 December
Tender let	Wednesday, 25 January 2023
Tender close	Wednesday, 22 February 2023
Contract award	Friday, 31 March 2023
Contract commencement	Saturday, 01 July 2023

Next steps:

Please complete the attached tender expression of interest letter and return the correspondence to your Procurement Australia Relationship Manager.

For more information or questions of clarification please contact your Procurement Australia Relationship Manager.

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